



SHARJAH INDIAN SCHOOL

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P.O. Box – 2324, Sharjah

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OUR VISION

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Date: 19th April 2018

Walk-in Interview Notification for Teachers

Greetings from Sharjah Indian School...

With reference to our job posting on www.sissharjah.com for vacancies, we are pleased to inform the details of the walk-in interview for Teachers scheduled **on Tuesday, 24th April 2018 (Reporting Time: 4:00 PM) at Sharjah Indian School.**

The selection process comprises of four phases, with Phase 1 being the Screening Interview.

Phase 1: Screening Interview (Initial screening based on Ministry requirements) on Tuesday, 24th April 2018 (Reporting Time: 4:00 PM) **Gate Closes at 4:30 PM** as per schedule below

Candidates with teaching experience in the respective subjects (background) are required to be at the venue at the scheduled time for the screening interview.

Date & Time Scheduled	Subject	Venue in SIS- Ghubaiba
Tuesday, 24 th April 2018	Mathematics	Silver Jubilee Block (BW)
Reporting Time: 4:00 PM	English	Silver Jubilee Block (BW)
Gate Closes: 4:30 PM	Science	Silver Jubilee Block (BW)
	Computer Science	Silver Jubilee Block (BW)
	Kindergarten (Female)	Main Block (GW)
	Art & Craft (Female)	Main Block (GW)
	Physical Education (Female)	Main Block (GW)
	Social Studies	Block-1 (GW)

Candidates will have to **download and fill forms**, and bring the following documents (in a plastic folder) while coming for the preliminary interview, and shall be checked and verified by the panel members.

- Updated Resume (with Photograph)
- Personal Information Sheet (duly filled) - [download](#)
- Recruitment Checklist (duly checked) - [download](#)
- Copy of Passport, Visa, Emirates ID
- Copy of the academic Certificates from 10th Std. and upwards
(Together with the **ORIGINAL certificates and mark sheets** for verification)
- Attested certificates of degree, PG and B.Ed.

Note:

As per the Ministry norms and requirements, candidates who have pursued 10th Std., 12th Std., Degree, Post-Graduation and B.Ed. under Open or Private or Distance education mode shall not be considered.

Shortlisted candidates shall be invited to Phase 2 of the selection process.



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Phase 2: Written Test on Wednesday, 25th April 2018 (Reporting Time: 4:00 PM*) Gate Closes at 4:30 PM at Sharjah Indian School.

(Only Shortlisted candidates from screening interview need to attend the written test - if shortlisted for the test, such candidates would be provided a hall ticket) - (Duration 2 hours) – Objective Type

- Psychometric Assessment (25 marks)
- Respective Subject Test (75 marks)

* Late comers shall not be entertained. Candidate must carry any one of the Original Identity cards (Passport, Emirates ID, UAE Driving License, AADHAAR / PAN Card), to avoid inconvenience. Candidates carrying original identity card and hall ticket would only be allowed entry to the premises.

List of shortlisted candidates (of written test) shall be communicated through phone and email.

Phase 3: Demo Class Observation

(Date of demo class shall be communicated to shortlisted candidates through email)

List of shortlisted candidates (after demo class observation) shall be communicated through website and email.

Candidates must carry any one of the Original Identity cards (Passport, Emirates ID, UAE Driving License, AADHAAR / PAN Card), to avoid inconvenience.

Phase 4: Interview with Management Team

(Date of interviews shall be communicated to shortlisted candidates by email)

Candidates must carry any one of the Original Identity cards (Passport, Emirates ID, UAE Driving License, AADHAAR / PAN Card), to avoid inconvenience. All ORIGINAL certificates and mark sheets need to be carried for the interview for verification by the panelists.

Location Map:

