



# SHARJAH INDIAN SCHOOL

GHUBAIBA

Tel: 06 5670560 / 5671866

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P.O. Box – 2324, Sharjah

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## OUR VISION

Educate Enlighten Empower

3<sup>rd</sup> February 2021

### Documents required for New Admission KG1 & KG2 (2021-2022)

Dear Parent,

**Please be informed that your ward has to be present in the campus at the time of admission.**

Please find the check list of the documents to be submitted for the admission of your ward. The documents should be arranged, numbered and submitted as per the order given in the check list.

#### Important Note:

Only one parent is allowed to come with the ward and complete the admission procedure. Other children are strictly not allowed to enter the school campus during the admission procedure. The approximate fees to be paid to confirm the admission is Dhs. 3,000/- which includes fees for one term including bus fees, books and uniform.

Due to the present situation we can accommodate only limited number of people in the campus. Therefore you are requested to strictly follow the date and time schedule given below for confirming the admission of your ward. Proper dress code and social distancing norms should be followed while entering the campus.

With warm regards,

PRAMOD MAHAJAN  
PRINCIPAL





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### Check List of the Documents to be submitted at the time of admission (2021-2022)

Name of Student: \_\_\_\_\_ Reg. No. \_\_\_\_\_ Receipt No. \_\_\_\_\_

Class to which admission is sought: \_\_\_\_\_ Sex: Male / Female

### The following documents to be brought at the time of admission:

#### FOR OFFICE USE ONLY

Sl. No.	Documents	Yes	No
01.	Original registration fee receipt.		
02.	Completed Registration form of the student downloaded from the website.		
03.	Passport of the student with Valid Visa (Original + 1 copy).		
04.	Birth Certificate only for KG1, KG2 and Grade I (1 Copy).		
05.	Passport Size Photographs (2 Nos.) – Registration number and class to which admission is sought to be written on the reverse side of the photograph.		
06.	Emirates ID of the student (Original + 1 Copy).		
07.	Father's Passport copy with valid visa page and Emirates ID copy.		
08.	Mother's Passport copy with valid visa page and Emirates ID copy.		
09.	All pages of the copies are required to be self-attested by the parent.		
10.	Report card copy of the previous class for KG2 to Grade IX. For Grade XI Half yearly, Model Examination and Board examination mark list copies.		
11.	Conduct Certificate (for Grade IX & XI only).		

- Original Passport, Emirates ID and original registration fee receipt of the student will be returned after verification on the day of admission.

Checked the above mentioned documents:

Name: \_\_\_\_\_ Staff ID: \_\_\_\_\_ Signature: \_\_\_\_\_

### Declaration by the Parent

I hereby declare that the information given and the documents submitted by me are true and correct and I also understand that in case it proves to be false or incorrect the admission of my ward will be cancelled. I am aware that approval from SPEA is mandatory for admitting the student in the school. If not approved the admission stands cancelled.

Date: \_\_\_\_\_

Name & Signature of the Parent: \_\_\_\_\_